

## **Job Description**

**Position:** Diversity and Inclusion Officer

**Company:** Transcend Holistic Wellness, LLC

**Location:** 2926 Billy Williams Drive, Whistler, AL 36612-1966

### **About Transcend Holistic Wellness, LLC:**

At Transcend Holistic Wellness, LLC, we are passionate about fostering a culture of growth, inclusivity, and excellence. Our mission is to empower individuals and communities to achieve holistic well-being through innovative programs, transformative education, and compassionate service. We are committed to creating a workplace where every team member feels valued, respected, and inspired to contribute their unique talents to our shared vision.

### **About the Role:**

As our Diversity and Inclusion Officer, you will play a crucial role in ensuring that our programs and services are accessible and inclusive to individuals from all backgrounds. You will work closely with our team to promote a culture of respect and understanding, develop diversity and inclusion training programs, and create a workplace where every team member feels valued and respected.

### **Responsibilities:**

- Develop and implement diversity and inclusion initiatives for Transcend Holistic Wellness, LLC.
- Promote a culture of respect and understanding for all individuals.
- Create and deliver diversity and inclusion training programs.
- Conduct diversity audits and assessments.
- Collaborate with community partners to promote diversity and inclusion.
- Stay abreast of diversity and inclusion best practices.

### **Qualifications:**

- Bachelor's degree in human resources, organizational development, or a related field.
- Proven experience leading diversity and inclusion initiatives.

- Strong understanding of diversity and inclusion principles.
- Excellent communication, interpersonal, and presentation skills.
- Ability to work independently and as part of a team.
- Passion for creating a welcoming and equitable environment for all.

**Bonus Points:**

- Master's degree in a related field.
- Experience working with diverse communities.
- Knowledge of diversity and inclusion best practices in educational settings.

**Compensation:**

- **Competitive salary:** \$55,000 - \$75,000 annually, commensurate with experience and qualifications.
- Comprehensive benefits package, including health insurance, retirement plan, and paid time off.

**How to Apply:**

If you are interested in joining our team and making a positive impact on the lives of others, please submit your resume and a cover letter expressing your interest in the Diversity and Inclusion Officer position to [dralvinwest@transcendholisticwellness.com](mailto:dralvinwest@transcendholisticwellness.com)

**We are an Equal Opportunity Employer:**

Transcend Holistic Wellness, LLC, is an equal-opportunity employer and values diversity at our company. We do not discriminate based on race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.